

Licenced Certifiers Association Committee Meeting – MINUTES

Date: 2nd February 2026

Time: 6.01pm – 7.56pm

Venue: Wetherill Park TAFE – Industrial Room: *The Horsley Drive, Wetherill Park New South Wales 2164*

Meeting Chair: Terry Leeder

Attendees: John Oste, Terry Leeder, Scott Herning, Ian Carpenter

Zoom: Mark Dewhurst, Greg South, Mark woods

Apologies: Ken O’Keefe

Nomination that previous meeting minutes to be correct: Mark Dewhurst **Seconded:** Scott Herning

Item No	Agenda Item	Action/ Notes	Status
1.	Call the meeting to Order	The meeting Commenced at 6. 01pm	
2.	Recording of the Zoom Meetings	The meeting was recorded. (REMINDER FOR ALL PARTICIPANTS)	OPEN
3.	LCA Website	<u>New posts waiting approval</u> LCA President Post August 2025 (<i>VSWG Meetings</i>)	OPEN
4.	New Forum LCA 2026	The LCA Association will approach Transport for NSW regarding the opportunity to hold a forum, with consideration for delivery in 2026. It is proposed that Ian Carpenter raise this matter as an agenda item at the next TFNSW–VSWG meeting.	OPEN
5.	NSW Police	<p>Peter Gillard prepared a common document for all certifies to sign to and be presented to their local members of parliament, (Apply political pressure). This document covered the four bullet points raised previously by Lesly Gunaratnam.</p> <p>The document and has been forwarded to the minister who has responded to the LCA with a NO. The current policy will stay as it stands. (The notice did not get to the minister and was handled by his deputies)</p> <p>Peter Gillard has not happy with the response and is currently working in the background on this matter with his local member with the objective that the documentation reaches the minister.</p> <p>John Oste to follow up with Peter. Details to follow.</p>	ON HOLD (WIP)
6.	PRESIDENTS VSWG MEETING (Agenda Summary)	<p>VSWG MEETING 20th November 2025.</p> <p>Zoom Attendees – Seven TfNSW management, CHMC, IAME, 4WDs, CAMs, AAAA, Ken & Ian LCA, Peter VSCCS, ASRF, and ACMC.</p> <p>Agenda Items</p> <ol style="list-style-type: none">1. VSCCS Certification Data (No of certificates & Certifiers) up to 1st October 2025.2. Tyre Placards (Notice 21 on the portal)3. TFNSW will increase the number of open VSCCS certificates from 40 to 80 by March 2026. TFNSW is also considering options to increase the current 4,000-character limit in the VSCCS certificate and are	<p>OPEN</p> <p>OPEN</p> <p>OPEN</p>

		<p>looking to enable the inclusion of evidence photographs following completion of the R-Safety project.</p> <p>4. Modification Order – Temporary Removal of Seats The modification order, including details relating to the temporary removal of seats is awaiting final consultation and approval by TfNSW.</p> <p>5. ADR 98/02 and ADR 105 – Consultation Update ADR 98/02, covering Advanced Emergency Braking for Passenger Vehicles and Light Goods Vehicles with a focus on bicycle detection, and ADR 105, covering Blind Spot Information Systems for blind-spot detection, are currently under consultation to align with the latest ECE PCE regulations.</p> <p>6. Child Restraint Standards A report was provided on the ACCC child restraint standards consultation. The ACCC is considering mandating a new Australian Standard for child restraints, including a proposal to require all children under six months to be placed in rear-facing restraints. Members were encouraged to provide public submissions directly to the group.</p> <p>7. Imported Conditionally Registered Historic Vehicles Concerns were raised regarding conflicting requirements for imported, conditionally registered historic vehicles. Some vehicles have been rejected due to the absence of compliance certification, creating confusion between the historic and classic vehicle sectors. Transport for NSW has advised that all such vehicles must comply, despite their conditional registration status; however, this position does not accurately reflect the different regulatory pathways that apply to historic and conditionally registered vehicles.</p> <p>8. VSI 48 and Service NSW Interpretation Issues Concerns were raised regarding confusion within VSI 48 and inconsistent interpretations by Service NSW relating to GVM upgrades. As noted by Mark Woods, the wording in VSI 48 is difficult to interpret, leading to uncertainty about whether a manufacturer's letter is required. These inconsistencies are particularly problematic for older vehicles, where such documentation is not available. The view expressed was that certifiers should be able to assess and certify these vehicles without requiring manufacturer confirmation.</p> <p><i>The next VSWG meeting is due to be held on 3rd March 2026.</i></p>	<p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p>
7.	Vehicle Modification Code J4	<p>VSCCS Certifiers who had accreditation for HC5 (<i>Body Chassis frame, suspension steering, transmission or driveline, wheels tyres, or axles, or lighting systems for Medium and heavy vehicles and trailers</i>) who do NOT have all the modification codes will not receive the new J4 Tipper Code. Transport for NSW has contacted John Oste with a request for four (4) recent VSCCS J1 certificates, each accompanied by its complete evidence pack, to be submitted for formal determination. John is currently preparing the submission and will forward the documentation upon completion. Further details will be provided in due course.</p>	OPEN

8.	LCA Membership Fees Increase in the New Year Period 2026-2027	John Oste, Treasurer, proposed increasing LCA membership fees for the 2026–2027 period to \$350 for renewals and \$400 for new or previously non-financial members. The motion was seconded by Terry Leeder and supported by the committee. A follow-up review is scheduled for May 2027 to assess if further adjustments are needed. The AAAA membership fee for 2025–2026 is \$341, with an anticipated 5–10% increase for 2026–2027. Currently we have 34 members Plus 1 Life member	OPEN
9.	Bus Seating - Advice Note on VSCCS Vehicle Certifications	Terry has reviewed publicly available OSTI information about a minor incident in which bus seats, mounted on cam lock restraint systems, slid along their tracks due to a lack of servicing or inspection. He is preparing a follow-up email with photos and supporting documents to outline the circumstances and help inform fellow certifiers of the potential compliance implications. Details to follow.	OPEN
10.	Stuart Larkin (Signatory Engineering) – VSCCS Certificate Cancellation	Terry Leeder received a formal request from Stuart Larkin of Signatory Engineering regarding the cancellation of VSCCS certificates by Transport for NSW. On Terry's recommendation, Stuart joined as a financial LCA member to enable formal engagement. Initial correspondence was circulated to the committee for review. Terry has since received three additional cancelled certificates from Stuart. The matter was discussed and supported by committee members, who reviewed certificate content and a related YouTube video presented on screen. Members identified various errors against statutory requirements and provided feedback while Terry took notes. A guidance response is being drafted and will be reviewed and approved at the next executive meeting. NO FUTHER DETAILS TO DATE	ON HOLD
11.	Removable Seats (VSWG MEETING AGENDA ITEM)	Agenda Item – Modification Order Update (Seat Removal / Occupant Safety) Ian Carpenter provided an update on the latest response from the TfNSW working group regarding this modification order. The Working Group and TfNSW have agreed to the proposed amendments, which are now awaiting publication by TfNSW. Further details will be provided once released.	OPEN
12.	Police Defects - Increased Costs	For the committee's information, Scot Herning raised the matter after reading that police may be increasing the cost associated with vehicle defect notices.	CLOSE
	LCA Financials		
13.	Treasurer	John Oste reported in that the financials were within budget. Year period 2025 -2026. <i>Net Assets to date 28th January 2026 – \$39,000.32</i> <i>Expenditure to date 28th January 2026 – \$10,001.12</i>	OPEN
	Correspondence		
14.	TFNSW – Upcoming Feedback Meeting	Mark Dewhurst was contacted by a senior TfNSW manager who acknowledged major issues with AIS Online, R-Safety and the VSCCS portal. TfNSW has requested that these concerns be formally raised at the upcoming special meeting. Mark is compiling key problem areas and has asked that any significant VSCCS issues or committee recommendations be forwarded to him for inclusion. The committee discussed several troubling matters and identified two VSCCS issues to be raised:	OPEN

		<ol style="list-style-type: none"> 1. A fault with the Mode Code LE1 tick box in the portal, where the selected option displays an incorrect description on the certificate. 2. The need for opportunities to view other certifiers' certificates. <p>Details to follow</p>	
	New Business		
15.	Completed Event: AAAA ADAS Presentation (Melbourne)	A special presentation has recently been discussed with Nigel Bishop for the LCA on the new ADAS Modification Code and the Bull Bar Airbag Compatibility Technical Working Group, following the AAAA meeting held in Melbourne in January 2026. John Oste will contact Nigel to explore the opportunity for a guest speaker to present this topic to members at an upcoming general meeting. Further details will follow.	OPEN
16.	Heavy Vehicle Motorhome (Extreme off road)	A 7-tonne GVM Iveco cab chassis fitted with a special-purpose flexible subframe for an up-market motorhome, and equipped with supersingle wheels and tyres, was reported as unsafe to drive despite having been certified in Queensland. This case raises concerns about the adequacy and consistency of interstate certification processes for complex motorhome constructions.	
	Meeting Closed	7.56pm	

Upcoming Meeting Dates

2024	General Meeting	Executive
First Term	16 th February 2026 (Monday)	2 nd February 2026 (Monday)
	16 th March 2026 (Monday)	2 nd March 2026 (Monday)
	10 th April 2026 (Monday)	
Second Term	18 th May 2026 (Monday)	4 th May 2026 (Monday)
	15 th June 2026 (Monday)	1 st June 2026 (Monday)
Third Term	17 th August 2026 AGM (Monday)	3 rd August 2026 (Monday)
	21 st September 2026 (Monday)	7 th August 2026 (Monday)
Fourth Term	26 th October 2026 (Monday)	12 th October 2006 (Monday)
	16 th November 2026 (Monday)	2 nd November 2026 (Monday)
	4 th December 2026 [Christmas Gathering]	
Outside Meeting Events	Heavy Trailers (Around April 2026) TBA Seat Testing (Around July 2026) TBA	

This concludes the 2026 year.